

**GRAND STRAND WATER & SEWER AUTHORITY
BOARD OF DIRECTOR'S MEETING
FEBRUARY 28, 2022**

AGENDA

- I. Call to order and Proof of Quorum.....Sidney F. Thompson, Chairman
- II. Invocation..... Arnold Johnson, Secretary
- III. Approval of January 24, 2022 Minutes
- IV. CHIEF EXECUTIVE OFFICER'S REPORT – OLD AND NEW BUSINESS
(ACTION ITEMS)
 - 1. Discussion/Action: A Resolution to Ratify the Employment Agreement Between Grand Strand Water and Sewer Authority and Christy Everett, Entered Into on January 24, 2022 and Effective February 1, 2022 (Attachment 1)
 - 2. Discussion/Action: Capital Budget Appropriation Requests - Rural Water Projects (Attachment 2)
 - 3. Discussion/Action: Capital Budget Appropriation Requests - Rural Sewer Projects (Attachment 3)
- V. DIVISION REPORTS
 - A. KERI SQUIRES, CHIEF OF ACCOUNTING & FINANCE
 - 1. Update/Status: January 2022 Financial Statements (Attachment 4)
 - 2. Update/Status: Investment Analysis (Attachment 5)
 - 3. Update/Status: Business & Travel Expenses (Attachment 6)
 - B. TIM BROWN, CHIEF OF PLANT OPERATIONS
 - 1. Update/Status: Bull Creek/Myrtle Beach Regional Water Facility Production (Attachment 7)
 - 2. Update/Status: Compliance with DHEC Water and Wastewater Treatment Plant Requirements (Attachment 8)

C. NEERAJ PATEL, CHIEF OF FIELD OPERATIONS

1. Update/Status: Compliance with DHEC Water Distribution and Wastewater Collection Requirements (Attachment 9)
2. Update/Status: Aquifer Storage Recovery Well Program (Attachment 10)
3. Update/Status: Field Operations Activities (Attachment 11)

D. MATT MINOR, CHIEF OF ENGINEERING & CONSTRUCTION

1. Update/Status: Rural Water Projects (Attachment 12)
2. Update/Status: Rural Sewer Projects (Attachment 13)
3. Update/Status: Developer Projects (Attachment 14)
4. Update/Status: Capital Projects (Attachment 15)

E. CHRYSTAL SKIPPER, CHIEF OF ADMINISTRATION

1. Update/Status: Customer/REU Monthly Report (Attachment 16)
2. Update/Status: Purchase Orders Over \$2,500 (Attachment 17)
3. Update/Status: Use of Company Communications Equipment and Systems, Including Computers, Telephones, Cellphones, and Internet/Intranet Employee Policy (Attachment 18)

VI. OTHER BUSINESS

- Employee Recognition (Attachment 19)
- Sod Donation Report (Attachment 20)
- 2022 AWWA Conference – San Antonio, TX - June 11 – 16th
- Budget Retreat Dates – Thursday and Friday, May 5th and 6th

VII. EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, CONTRACTUAL AND LEGAL MATTERS

VIII. ADJOURNMENT