

**GRAND STRAND WATER & SEWER AUTHORITY  
BOARD OF DIRECTOR'S MEETING  
MARCH 25, 2024**

**AGENDA**

- I. Call to order and Proof of Quorum.....Sidney F. Thompson, Chairman
- II. Invocation.....Wilbur James, Member
- III. Approval of February 26, 2024 Minutes
- IV. CHIEF EXECUTIVE OFFICER'S REPORT – OLD AND NEW BUSINESS  
(ACTION ITEMS)
  - 1. Discussion/Action: Capital Budget Appropriation Requests - Rural Water Projects (Attachment 1)
  - 2. Discussion/Action: Capital Budget Appropriation Requests - Rural Sewer Projects (Attachment 2)
- V. DIVISION REPORTS
  - A. CHRISTEN JORDAN, CHIEF OF ACCOUNTING & FINANCE
    - 1. Update/Status: February 2024 Financial Statements (Attachment 3)
    - 2. Update/Status: Investment Analysis (Attachment 4)
    - 3. Update/Status: Business & Travel Expenses (Attachment 5)
  - B. TIM BROWN, CHIEF OF PLANT OPERATIONS
    - 1. Update/Status: Bull Creek/Myrtle Beach Regional Water Facility Production (Attachment 6)
    - 2. Update/Status: Compliance with DHEC Water and Wastewater Treatment Plant Requirements (Attachment 7)
  - C. NEERAJ PATEL, CHIEF OF FIELD OPERATIONS
    - 1. Update/Status: Compliance with DHEC Water Distribution and Wastewater Collection Requirements (Attachment 8)
    - 2. Update/Status: Aquifer Storage Recovery Well Program (Attachment 9)

3. Update/Status: Field Operations Activities (Attachment 10)

D. MATT MINOR, CHIEF OF ENGINEERING & CONSTRUCTION

1. Update/Status: Rural Water Projects (Attachment 11)

2. Update/Status: Rural Sewer Projects (Attachment 12)

3. Update/Status: Developer Projects (Attachment 13)

4. Update/Status: Capital Projects (Attachment 14)

E. CHRYSTAL SKIPPER, CHIEF OF ADMINISTRATION

1. Update/Status: Customer/REU Monthly Report (Attachment 15)

2. Update/Status: Purchase Orders Over \$3,500 (Attachment 16)

3. Update/Status: Customer Satisfaction Survey (Attachment 17)

F. THOMAS NEAT, CHIEF OF TECHNOLOGY

VI. OTHER BUSINESS

- Employee Recognition (Attachment 18)
- Sod Donation Report (Attachment 19)
- Delegation Dinner – Wednesday, March 27<sup>th</sup>
- Budget Retreat Dates – Tuesday and Wednesday, April 23<sup>rd</sup> and 24<sup>th</sup>
- 2024 AWWA Conference – Anaheim, CA - June 8 – 13<sup>th</sup>

VII. EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, CONTRACTUAL AND LEGAL MATTERS

VIII. ADJOURNMENT