

**GRAND STRAND WATER & SEWER AUTHORITY  
BOARD OF DIRECTOR'S MEETING  
OCTOBER 23, 2023**

**AGENDA**

- I. Call to order and Proof of Quorum.....Sidney F. Thompson, Chairman
- II. Invocation.....Wilbur James, Member
- III. Approval of Minutes:
  - September 25, 2023
  - October 11, 2023
- IV. Investment Policy Update by Frannie Heizer, Burr & Forman, LLP
- V. CHIEF EXECUTIVE OFFICER'S REPORT – OLD AND NEW BUSINESS  
(ACTION ITEMS)
  - 1. Discussion/Action: Capital Budget Appropriation Requests - Rural Water Projects  
(Attachment 1)
  - 2. Discussion/Action: Capital Budget Appropriation Requests - Rural Sewer Projects  
(Attachment 2)
- VI. DIVISION REPORTS
  - A. CHRISTEN JORDAN, CHIEF OF ACCOUNTING & FINANCE
    - 1. Update/Status: September 2023 Financial Statements (Attachment 3)
    - 2. Update/Status: Investment Analysis (Attachment 4)
    - 3. Update/Status: Business & Travel Expenses (Attachment 5)
  - B. TIM BROWN, CHIEF OF PLANT OPERATIONS
    - 1. Update/Status: Bull Creek/Myrtle Beach Regional Water Facility Production  
(Attachment 6)
    - 2. Update/Status: Compliance with DHEC Water and Wastewater Treatment Plant  
Requirements (Attachment 7)

C. NEERAJ PATEL, CHIEF OF FIELD OPERATIONS

1. Update/Status: Compliance with DHEC Water Distribution and Wastewater Collection Requirements (Attachment 8)
2. Update/Status: Aquifer Storage Recovery Well Program (Attachment 9)
3. Update/Status: Field Operations Activities (Attachment 10)

D. MATT MINOR, CHIEF OF ENGINEERING & CONSTRUCTION

1. Update/Status: Rural Water Projects (Attachment 11)
2. Update/Status: Rural Sewer Projects (Attachment 12)
3. Update/Status: Developer Projects (Attachment 13)
4. Update/Status: Capital Projects (Attachment 14)

E. CHRYSTAL SKIPPER, CHIEF OF ADMINISTRATION

1. Update/Status: Customer/REU Monthly Report (Attachment 15)
2. Update/Status: Purchase Orders Over \$3,500 (Attachment 16)

VII. OTHER BUSINESS

- Employee Recognition (Attachment 17)
- Sod Donation Report (Attachment 18)
- GSWSA Endowed Scholarship Trust – CEF (Attachment 19)

VIII. EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, CONTRACTUAL AND LEGAL MATTERS

IX. ADJOURNMENT